

Request of Medical Record and Other Patients' Information

申請醫療報告及病人資料

Types of Document 文件種類	Charges (HK\$) 收費價目(港幣\$)
Duplicate of Medical Record (including duplicate of test reports) 醫療紀錄複本	HK\$200 per request including first 10 pages. For the 11th page and onwards: HK\$5 per page 就每項申請 -- 十頁或以下：港幣 200 元；若超過十頁，由第十一頁開始每張收取港幣 5 元
Duplicate of Films or Image X 光片或影像複本	Per examination -- HK\$280 per film / CD (no report included) -- HK\$500 per USB (no report included) 就每項檢查 -- 片或光碟：每張港幣 280 元 (不包括報告) -- USB：每隻港幣 500 元 (不包括報告)
Medical Report/ Attending Physician Statement/ Medical Questionnaire (in-house doctors / healthcare professionals only) 醫療報告/主診醫生報告/醫療問卷 (只限本院駐院醫生或其他醫療專業人員)	Administrative Fee: HK\$180 Charges: By quotation. Minimum HK\$720, charge amount is dependent on the type, specialty and complexity of report 行政費：港幣 180 元 收費：另需報價。最低收費為港幣 720 元，須按所屬類別、專業及複雜性而定。
Attendance Record 到診紀錄 到診紀錄	HK\$300 per record 每份港幣 300 元
Immunisation Record 免疫注射紀錄	HK\$300 per record 每份港幣 300 元
Birth Date and Time Record 出生日期和時間紀錄	HK\$300 per record 每份港幣 300 元
保險賠償表 Insurance Claim Form	急症門診 Emergency Medicine Centre HK\$380 (每份 per copy) *非會診當天遞交申請，另每次申請收取行政費港幣 180 元 Submission after the day of consultation, additional administrative fee HK\$180 will be incurred for each request
	專科門診 Specialist Outpatient Centre 首份申請：免費； 其後每份申請：港幣380元，另每次申請收取行政費港幣 180元 First copy: Free of charge Each subsequent copy: HK\$380, additional administrative fee HK\$180 will be incurred for each request

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保險賠償表 Insurance Claim Form	住院 Inpatient	<u>住院期間遞交申請 Submission before discharge</u> 首份申請：免費； 其後每份申請：港幣380元，另每次申請收取行政費港幣180元 First copy: Free of charge Each subsequent copy: HK\$380, additional administrative fee HK\$180 will be incurred for each request
		<u>出院後遞交申請 Submission after discharge</u> 每份申請：港幣380元，另每次申請收取行政費港幣180元 Per copy: HK\$380, additional administrative fee HK\$180 will be incurred for each request
Duplicate of Invoice/ Receipt 賬單或收據複本		HK\$5 per page 每頁港幣 5 元
Overseas Postage Fee (if any) 海外郵遞費 (如有)		Exact Cost will be levied 按實際費用收取

Remarks 備註:

1. Applied to all patients.
適用於所有病人。
2. Charges are subject to change without prior notice.
價格調整恕不另行通知。
3. If there is any inconsistency between the English version and Chinese version, the English version shall prevail.
如中、英文版本之間有任何歧義，概以英文版本為準。
4. Prices will be effective on 1 Jan 2024.
以上收費由 2024 年 1 月 1 日起生效。